

**Minutes of the Meeting of the STRATEGY AND RESOURCES COMMITTEE held on  
2 April 2019**

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**PRESENT -**

Councillor Eber Kington (Chairman); Councillor Clive Smitheram (Vice-Chairman);  
Councillors Tony Axelrod, Richard Baker, Kate Chinn, Hannah Dalton, Colin Keane,  
Omer Kokou-Tchri, Barry Nash and Clive Woodbridge

In Attendance:

Absent:

Officers present: Kathryn Beldon (Chief Executive), Damian Roberts (Chief Operating Officer), Lee Duffy (Chief Finance Officer), Amardip Healy (Chief Legal Officer), Gillian McTaggart (Head of Policy, Performance & Governance), Mark Shephard (Head of Property and Regeneration), Brendan Bradley (Chief Accountant), Tony Foxwell (Senior Surveyor) and Tim Richardson (Committee Administrator)

**59 QUESTION TIME**

No questions were asked or had been submitted by members of the public.

**60 DECLARATIONS OF INTEREST**

No declarations of interest were made by Councillors regarding items on the agenda.

**61 EPSOM & EWELL BOROUGH COUNCIL PAY POLICY STATEMENT**

The Committee received a report introducing the draft Epsom & Ewell Borough Council Pay Policy Statement for 2019/20 and seeking approval of the statement by the Committee, prior to its presentation to full Council and subsequent publication on the Council's Website.

The following matter was considered:

- a) **Senior Officer Remuneration.** Following a question from a Member of the Committee, the meeting was informed that Senior Officer Remuneration was detailed in the Council's published Statement of Accounts, which was publically available on the Council's website. Officers would provide Members of the Committee with a link to this information following the meeting.

Following consideration, it was resolved:

- (1) That the Committee approved the Pay Policy Statement for 2019/20 and recommended its publication to full Council.**

## **62 PLANNED MAINTENANCE PROGRAMME 2019-20**

The Committee received a report presenting the 2019-20 planned maintenance programme. The report also provided a progress update on the 2018/19 planned maintenance programme and requested approval to carry forward, to 2019/20, specific works and unspent budget from 2018/19. The following corrections to typographical errors within the report were noted:

- That the wording “Annex 2” in paragraph 2.2 be replaced with “Annex 1”.
- That the wording “Annex 3” in paragraphs 3.1 and 3.3 be replaced with “Annex 2”.

Following consideration, it was resolved:

**That the Committee:**

- (1) Approved the 2019/20 planned maintenance programme at an estimated cost of £280,000.**
- (2) Approved the carry forward of the underspend on 2018/19’s programme, for use as funding towards the proposed 2019/20 programme and outstanding Legionella remedial works.**
- (3) Authorised officers to make changes within the programme up to but not exceeding £10,000.**

## **63 VENUES RESTRUCTURE**

The Committee received a report seeking approval of one off costs to implement the recently approved restructure of Venues.

Following consideration, it was resolved:

**That the Committee:**

- (1) Was notified of the continued forecast overspend for 2018/19 on Venues salaries of £122k (due to staff overtime payments and addressed by the restructure).**
- (2) Agreed one off costs of the Venues restructure of up to £85k be funded from the Corporate Project Reserve, to return the service to operating within budget.**

**64 CORPORATE PLAN: KEY PRIORITY TARGETS FOR 2019 TO 2020**

The Committee received a report seeking approval of the Committee's Key Priority Targets for 2019 to 2020.

Following consideration, it was resolved:

- (1) That the Committee agreed its Key Priority Targets for 2019 to 2020 as set out at Annex 1 to the report.**

**65 CORPORATE HEALTH, SAFETY AND WELFARE POLICY**

The Committee received a report summarising the Council's current arrangements for corporate health and safety, outlining the new Corporate Health, Safety & Welfare Policy.

Following consideration, it was resolved:

**That the Committee:**

- (1) Approved the Corporate Health, Safety & Welfare Policy attached at Annex 1 to the report;**
- (2) Delegated authority to the Head of Policy, Performance and Governance to update the Policy to reflect regular changes to regulations, best practice and organisational structure.**

**66 SCHEME FOR THE ALLOCATION OF CIL 15% (COMMUNITY INFRASTRUCTURE LEVY )**

The Committee received a report providing an update on the pilot scheme for allocating the neighbourhood portion of the Community Infrastructure Levy of CIL 15% approved by it in April 2018. The report also provided details of the permanent scheme to allocate funding for future community projects.

Following consideration, it was resolved:

- (1) That the Committee noted the lessons learnt from implementing the pilot scheme and delivering those projects allocated funding;**
- (2) That the Committee agreed the permanent scheme for allocating the funds.**

**67 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting Strategy and Resources Committee held on 31 January 2019 and the restricted Minutes of the meeting of 17 December 2018 were agreed as a true record and signed by the Chairman.

**68 VOTE OF THANKS**

The Committee noted that this was its final meeting prior to the Borough Council Elections in May 2019.

The Chairman thanked all the officers who had supported the Committee over the past 4 years, highlighting a number of the achievements made and challenges managed with their assistance and hard work. He also thanked the Vice Chairman and all members of the Committee for their support throughout the same period.

The Committee thanked the Chairman and Vice Chairman for their hardwork on its behalf.

*The meeting began at 7.30 pm and ended at 8.33 pm*

COUNCILLOR EBER KINGTON (CHAIRMAN)